



Welcome to First Roots - Wild Roots!

Today's Date: _____

We are a 5 STAR nature based early childhood education program serving families with children age 6 weeks to 8 years. We provide hands-on, play based outdoor learning experiences that are appropriate for each child's unique learning style and level of development. We offer a year round program at each of our three sites, and manage **one general wait list** for all openings.

- ☐ I wish to add my child(ren)'s name(s) to the General Wait List! **I understand there is a one-time non refundable fee of \$50 per family (payable by check to First Roots - Wild Roots).**
- ☐ **We will/do qualify for CCFAP (Child Care Financial Assistance Program) and the \$50 waitlist fee is waived.**
- ☐ **Check here if you have previously submitted a Waitlist Form and are updating your information.**

I understand that my name will remain active on this list for as long as my child is age-eligible for a First Roots- Wild Roots program, and that I am responsible for keeping my contact details up to date and responding to communications from FRWR. Should an opening become available that is the best fit for my child's age and program, I will be contacted and offered the opportunity to enroll my child.

Parent Name(s) - First & Last:
Address: Town, Zip:
Best Contact Number:
Email:

Child Information:

Name of Child 1:	Child 1 Date of Birth: (estimated)
Name of Child 2:	Child 2 Date of Birth: (estimated)



Program Preference:

Type of Enrollment Needed (check all that you would consider):

- ☐ Full-time, full day, M-F (ages 6wk - 5yrs) (Hinesburg or Essex)
- ☐ Part-DAY Morning (ages 3-5 only) (Hinesburg only) (CVSD school calendar year)
- ☐ Part-DAY AFTERSCHOOL (enrolled in Grades K-3 at Hinesburg Community School) (Hinesburg only)
- ☐ Summer Camp - 8 weeks (enrolled in Grades 1-3, Hinesburg only)

Preferred Start Date:

Preferred Location: (circle one): Hinesburg only Essex only Either

How did you hear about us?

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Additional Notes & Information:

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Please return this Form with a one-time non refundable fee of \$50 per family (payable by check to First Roots - Wild Roots) and submit to:

First Roots Wild Roots

Attn: Waitlist

96 Pond Road, Hinesburg, VT 05461



Waitlist Policy and FAQs

Thank you for taking the time to find out about First Roots - Wild Roots! If you are interested in your child attending any one of our First Roots locations, we suggest you consider getting on our waitlist. Because we are a year round program, we don't have a specific enrollment date. We regularly assess openings available in each class and use the waitlist to inform families when availability exists. Occasionally an opening will become available in a class during the school year and we will reference the waitlist to determine best fit based on the child's date of birth, town of residence and date of inquiry.

Please read carefully through the following information to best understand this process.

Waitlist – How it works

To get on the First Roots - Wild Roots waitlist, interested families need to fill out a wait list application and pay a one-time \$50 non-refundable fee. **Please note that at this time, we are unable to respond to telephone inquiries in a timely manner and are building our waitlist solely on complete, mailed-in forms, which include a \$50 fee. This fee is waived for families with an active CCFAP certificate, or who become eligible at the time of enrollment.**

We maintain one central waitlist for our three centers. As the list is usually long, especially for the Infants (6 weeks to 12 months) and Mobile Infants (12-24 months), it is important to apply as early as possible. The average wait time for enrollment varies depending on a number of factors and age of your child, and is difficult to quantify at any given time. As children age while on the waiting list, they are automatically considered for any opening that they qualify for by their birth date.

Children of our teachers are given priority over all others on the waiting list. We also give preference to siblings of children currently enrolled in our center. Finally, families that live in Hinesburg, Underhill, or Jericho are prioritized for those locations. The date of application is the final criteria for priority within each of these groups.

When a space becomes open, parents will be notified and will have 48 hours to respond to an invitation to tour our program for an opening. It is very important to keep us up to date with changes to your contact details (e.g. email address, town of residence and phone numbers). If a parent/guardian fails to respond within the 48 hour period, the spot will be offered to the next family on the list. Your name will be moved to the "inactive" classification and no further matches will be made until we hear from you that you wish to remain on the list.

Note that submitting the waitlist form and paying the waitlist fee is not an offer to enroll in our school but does keep your child's name on our list of future matches for prospective students.

ALL families who enroll at FRWR must make a CCFAP application as part of their enrollment process.



Frequently Asked Questions

We compiled these answers to questions parents frequently ask about our waitlist practices. We hope that this information will be helpful to you.

1. How long is the waiting list?

While the actual document that houses the waitlist for three programs is quite lengthy, there is really no way to definitively say how long a family might be waiting for a spot. In general, we can predict enrollment trends and when children will age out of our program, vacating space. Another family could leave at any time, though, and open up a spot unexpectedly.

2. Are there certain times during the year that you're more likely to have an opening?

Yes, our transition times occur in mid-June, late August, and on rare occasions, mid-February as well.

3. Will my child get in faster if I request part-time?

Part-time enrollment has been phased out for all programs that serve 6 weeks - 5 yrs by June 2024. We do offer a part-DAY morning Pre-K program in Hinesburg which follows the CVSD school year calendar. The morning only program offers 3, 4 or 5 mornings for preschool age children. Act 166 and CCFAP funding can make this extremely affordable, if not free for your family.

4. Can I stop in anytime and have a look around?

At this time, waitlist tours and initial family meetings are only being offered virtually. In-person tours are scheduled after hours and upon enrollment in the program. In the near future we are hoping to schedule open house events for the public.

5. How do you make changes to my waitlist information?

You may make changes to your information at any time before you are actually offered an opening by letting the Program Director know what you would like to change by utilizing the Waitlist Form found online. You will need to repopulate the Waitlist Form with your updated information and mail it to FRWR, 96 Pond Road, Hinesburg, VT 05461. You do not need to resubmit the \$50 fee. Once we receive an updated form, we will make changes to our waitlist.

6. If my family is eligible for CCFAP or receives services from the Department of Children and Families, do I need to pay the waitlist fee?

We waive the waitlist fee for families who have active CCFAP certificates in place, and will credit the fee for those who, upon enrollment, are eligible for CCFAP. Any family receiving services or support from DCF will not have to pay the waitlist fee.